

Alexander & Associates Co. recruits, hires, trains and promotes persons in all job classifications without regard to race, color, religion, national origin, sex, sexual orientation, gender identity or expression, age, disability, veteran status, genetic information or any other protected status.

Applicant Information		
Last Name:	First Name:	Middle Name
Home Phone #	Mobile Phone	Email

Have you ever applied for a position at Alexander & Associates? Yes No

Are you authorized to work in the United States? Yes No

Are you willing to undergo a background check and submission of a drug test in accordance local laws and regulations. Yes No

Work Preferences

When are you available to start work? (Date) _____

When are you available to interview? (Days, Times) _____

Will you relocate if the job requires it? Yes No Will you travel if the job requires it? Yes No

Will you work overtime (more than 40 Hrs)? Yes No Will you work / travel weekends? Yes No

Education & Qualifications

Name of School	City, State	Did you Graduate?		Degree / Yrs Attended	Major
Highest Level of Education		<input type="radio"/> Yes	<input type="radio"/> No		

Other Notable Mentions credential, licenses, certifications:

Applicant Statement

PLEASE READ CAREFULLY BEFORE SIGNING. IF YOU ARE HIRED, YOUR COMPLETED EMPLOYMENT APPLICATION, INCLUDING THIS "APPLICANT'S STATEMENT" WILL BECOME A PART OF YOUR OFFICIAL EMPLOYMENT RECORD.

I hereby affirm that the information provided on this application (and accompanying resume, if any) is true and complete to the best of my knowledge. I understand that any falsified information or significant omissions may disqualify me from further consideration for employment and may be considered justification for dismissal if discovered at a later date.

I understand that various federal, state, and local laws prohibit discrimination based on race, color, sex, genetic information, sexual orientation, gender identity or expression, age, religion, national origin, disability, and certain other protected class status. The Company is an equal opportunity employer and my response to any question will not be used as a basis for discrimination, but will be judged on its relevance to the position I am seeking.

I agree to submit to any lawful background, drug, alcohol, skills, or integrity testing that may be required as a condition of employment or continued employment and understand that refusal to submit to such testing during the course of my employment may result in disciplinary action, up to and including discharge.

I understand that according to federal law all individuals who are hired must, as a condition of employment, produce certain documentation to verify their identity and U.S. citizen status or, if aliens, their legal authorization to work in the U.S. As a consequence, I understand that any offer of employment would be contingent on my ability to produce the required documentation within the time period required by law.

I understand that if I am offered and accept a job with the Company, I will be an employee at-will, which means that either I or the Company can end our employment relationship at any time, for any or no reason, without prior notice. I understand that my at-will status may not be changed, unless the change is memorialized in an express written agreement signed by me and the President of the Company.

I have read and understand the contents of this employment application and am fully able and competent to complete it.

Applicant Signature _____ Date ____/____/____

WE ARE AN EQUAL OPPORTUNITY EMPLOYER